



प्रवर्तन निदेशालय
भारत सरकार
छठा तल, लोक नायक भवन,
खान मार्केट, नई दिल्ली-110 003
ENFORCEMENT DIRECTORATE
Government of India
6th Floor, Lok Nayak Bhawan,
Khan Market, New Delhi-110 003
Tel. : 24693577 Fax : 24631847

F.No. A-4/9/2018

Dated: 24.04.2018

OFFICE MEMORANDUM

Sub:- Filling up the post of Enforcement Officer in the Enforcement Directorate in Pay Matrix Level-8 (Rs.47600-151100) on deputation basis-reg.

It is proposed to fill up the posts of Enforcement Officer in Pay Matrix Level-8 on deputation basis in this Directorate of Enforcement at Delhi, Mumbai, Chennai, Kolkata, Jaipur, Surat, Bhubaneswar, Chandigarh, Lucknow, Jalandhar, Srinagar, Bangalore, Cochin, Hyderabad, Guwahati, Ahmedabad, Goa, Madurai, Calicut, Raipur, Indore, Nagpur, Dehradun, Jammu, Shimla, Allahabad, Ranchi, and Vishakhapatnam.

2. The following categories of officers having sufficient experience in collection and processing of intelligence as well as in investigation work are eligible for appointment to the post of Enforcement Officers on deputation basis:-

- (i) Inspector of Central Excise/Customs/ Preventive Officers with three years of service in the grade;
- (ii) Inspector of Police, Central or state Police Organizations (including Central Bureau of Investigation) with three years service in the grade;
- (iii) Inspector of income Tax with three years service in grade.

The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment by promotion.

(Period of deputation including period of deputation in another ex-cadre post held immediately preceding the appointments in the same or some other organization or department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the date of receipt of applications).

Note:- (for the purpose of appointment of deputation basis, the service rendered on a regular basis by an officer prior to 01.01.2006, the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.)

3. The Pay & allowances and other terms will be regulated in accordance with the Department of Personnel & Training's O.M. No. 6/8/2009-Estt (Pay-II) dated 17th June, 2010 as amended from time to time. **Besides the officers working in Directorate of Enforcement at level of Enforcement Officer are currently entitled for Special Incentive Allowance @ 20% of Basic pay.**

4. The Cadre Controlling Authorities are requested that applications of eligible and willing officers may be forwarded in the proforma annexed so as to reach the Joint Director (Admn.), Directorate of Enforcement, 6th Floor, Lok Nayak Bhawan, Khan Market, New Delhi – 110003. The advertisement can also be seen on the website of Directorate of Enforcement www.enforcementdirectorate.gov.in

5. While forwarding the applications, the Cadre Controlling Authorities shall verify and ensure that the particulars furnished by the applicants are correct and no disciplinary case is either pending or contemplated against the officer concerned. The following documents should also be sent along with the applications:-

- (i) Bio data
- (ii) Complete and up-to-date C.R. dossier for the last five years upto 2016-2017 or attested photocopy thereof
- (iii) Vigilance Certificate/Clearance
- (iv) Integrity Certificate/Clearance
- (v) Cadre Clearance
- (vi) A statement of major/minor penalties, if any, imposed upon the officer during the last 10 years.

6. Incomplete applications or applications not received through proper channel may not be considered. ***This is an open vacancy circular. The complete applications received by 30th of every month shall be considered for selection in the subsequent month for available vacancies. This process will continue till all the vacancies are filled up.***

8. A check list of documents to be attached with the application may also be sent (proforma enclosed).


(Rahul Rajput)
Joint Director (Admn.)

Copy to:-

1. The Chief Secretary, Andhra Pradesh (Hyderabad) /Arunachal Pradesh(Itanagar) /Assam (Guwahati) /Bihar (Patna) /Chhattisgarh (Raipur)/ Chandigarh/Goa (panaji)/Gujarat (Ahmedabad) /Haryana (Chandigarh) /Himachal Pradesh (Shimla) /Jammu & Kashmir (Srinagar) /Jharkhand (Ranchi) / Karnataka (Bangalore) /Kerala (Thiurvanathapuram) /Madhya Pradesh (Bhopal) /Maharashtra (Mumbai) /Manipur (Imphal) /Meghalaya (Shillong) /Mizoram (Aizawl) / Nagaland (Kohima) /Orissa (Bhubaneswar) /Punjab (Chandigarh) /Rajasthan (Jaipur) /Sikkim (Gangtok) /Tamilnadu (Chennai) /Tripura (Agartala) /Uttar Pradesh (Lucknow) / Uttarakhand (Dehradun) / West Bengal (Kolkata)/ Delhi.
2. The Director General of Police, State Police Hqrs. Maharashtra(Mumbai) / West Bengal(Kolkata) /Tamilnadu (Chennai) /Kerala(Trivandrum) /Andhra Pradesh(Hyderabad) /Karnataka(Bangalore) /Uttar Pradesh(Lucknow) /Rajasthan(Jaipur) /Gujarat(Ahmedabad) /Madhya Pradesh (Bhopal) /Jammu & Kashmir(Srinagar) /Assam (Guwahati) /Orissa(Bhubaneshwar) / Chhatisgarh (Raipur) / Haryana (Chandigarh) / Punjab (Chandigarh) /Himachal Pradesh (Shimla) / Uttarakhand (Dehradun) / Jharkhand (Ranchi) /Bihar(Patna), Nagaland (Kohima) /Meghalaya(Shillong) /Manipur(Imphal) /Tripura(Agartala) /Mizoram(Aizawl)/ Sikkim(Gangtok)/ Arunachal Pradesh (Itanagar).
3. The Commissioner of Police, I.P. Estate, New Delhi/Kolkata/Mumbai/Chennai.
4. The Joint Secretary(Admn.), Ministry of Home Affairs, North Block, New Delhi. (For circulation in State Police Organizations/Union Territories Police Organizations).
5. The Joint Secretary (Admn), Central Board of Direct Taxes, North Block, New Delhi. (For circulation in the field offices of the C.B.D.T.)
6. The Joint Secretary(Admn), Central Board of Indirect Taxes & Customs, North Block, New Delhi (For circulation in the field offices of the C.B.I.C.).
7. The Director General, NIC, A-Block, CGO Complex, Lodhi Road, New Delhi.
8. The Special Director, Directorate of Enforcement, CR/NR/WR/SR/ER.
9. All Zonal / Sub Zonal Offices of Directorate of Enforcement.
10. Hindi Section for Hindi Version.
11. Computer Section, Head Quarters for putting the circular on website of the Directorate

ANNEXURE 'A'

APPLICATION FOR THE POST OF ENFORCEMENT OFFICER

1. NAME (IN BLOCK LETTERS) _____
2. DATE OF BIRTH _____
3. DATE OF RETIREMENT UNDER
CENTRAL / STATE GOVERNMENT
RULES _____
4. POST HELD AT PRESENT IN THE PARENT
DEPARTMENT AND PAY OF POST _____
5. PRESENT PAY IN PAY MATRIX LEVEL _____
6. WHETHER THE PRESENT GRADE IS GRANTED
BY WAY OF MACP OR REGULAR PROMOTION _____
7. DATE OF REGULAR APPOINTMENT TO
THE PRESENT POST _____
8. IN CASE THE PRESENT EMPLOYMENT IS
HELD ON DEPUTATION / CONTRACT BASIS
PLEASE STATE.
- (a) The date of initial appointment :
 - (b) Period of appointment on
Deputation / contract :
 - (c) Name & Address of the parent Office
/organization to which you belong :
9. ADDITIONAL DETAILS ABOUT PRESENT
EMPLOYMENT :
- Please state whether working under
(indicate the name of your employer
Against the relevant column.
- (a) Central Govt. :
 - (b) State Govt. :
 - (c) Autonomous Organization :
 - (d) Government Undertaking :
 - (e) Universities :
 - (f) Others :



10. EDUCATIONAL QUALIFICATION _____

11. CHOICE OF STATIONS FOR POSTING
(Minimum three choices)

12. COMPLETE ADDRESS OF CADRE
CONTROLLING AUTHORITY _____

13. WHETHER SC/ST/OBC _____

14. HOME STATE _____

15. ANY OTHER RELEVANT INFORMATION _____

16. INFORMATION RELATING TO SERVICE PARTICULARS (IN REVERSE
CHRONOLOGICAL ORDER SINCE JOINING SERVICE)

S.NO.	POST HELD & PAY	FROM	TO	BRIEF DESCRIPTION OF DUTIES AND NATURE OF WORK

17. EXPERIENCE IN THE FIELD OF INTELIGENCE COLLECTION AND
INVESTIGATION.

DATED:

SIGNATURE OF THE APPLICANT

Part – B

FOR THE USE OF CADRE CONTROLLING AUTHORITY/DEPARTMENT ONLY

16	Whether the officer meets eligibility requirement as on the closing date of application	Yes/No
17.(a) (i)	Whether any vigilance case is pending or contemplated against the officer	Yes/No
(ii)	If yes, please give details	
(b) (i)	Whether any Major/Minor penalty has been imposed on the proposed officer during last ten years	Yes/No
(ii)	If yes, please give details	
(iii)	Indicate whether any penalty is in operation as on date	
(c)	Whether cadre clearance for the officer by the Competent Authority has been granted	Yes/No
(d)	Whether Integrity Certified	Yes/No

Date: Signature _____

Name:

Designation:
(With stamp)

Check list of documents to be attached

(Please tick)

1.	Application prescribed format forwarded by the sponsoring authority	
2.	Complete and up-to-date C.R. dossier for the last five years up to 2016-17 or attested photocopy thereof	
3.	If ACR/APAR has not been written for a particular year or a part (more than three months) of a year, a No. report certificate (NRC) for the period to be attached along with ACR/APARs of previous year(s)	
4.	Vigilance Clearance Certificate	
5.	Integrity Certificate	
6.	Major/Minor penalty Statement during last 10 years	
7.	Cadre clearance from cadre Controlling/appointing Authority (if applicable)	

Date:

Signature of the forwarding authority

(With stamp)