



प्रवर्तन निदेशालय
भारत सरकार
ए-ब्लॉक, प्रवर्तन भवन,
डॉ ए.पी.जे. अब्दुल कलाम रोड, नई दिल्ली – 110011

DIRECTORATE OF ENFORCEMENT
Government of India
A-Block, Pravartan Bhawan,
Dr. A. P. J. Abdul Kalam Road, New Delhi – 110011

(Website of the Directorate: <https://enforcementdirectorate.gov.in>)

OFFICE MEMORANDUM

F.No. A-4/22/2017

Dated 24.02.2023

Filling up of the post of Senior Sepoy in the Directorate of Enforcement on deputation basis.

It is proposed to fill up the vacant posts of Senior Sepoy in the Level-4 in the Pay Matrix (Rs. 25500-81100) on deputation basis in this Directorate of Enforcement at Delhi, Mumbai, Chennai, Kolkata, Jaipur, Surat, Bhubaneswar, Chandigarh, Lucknow, Jalandhar, Srinagar, Bangalore, Cochin, Hyderabad, Guwahati, Ahmedabad, Goa, Madurai, Calicut, Raipur, Indore, Nagpur, Dehradun, Jammu, Shimla, Allahabad, Ranchi, Patna, Gurugram, Bhopal, Vishakhapatnam, Mangalore, Gangtok, Agartala, Aizawl, Imphal, Itanagar, Kohima and Shillong.

2. Eligibility for filling up the post of Senior Sepoy on deputation basis:-

2.1 In terms of the Recruitment Rules, the following categories of Officials are eligible:-

Personnel from the Central Government or State Government or Central Board of Excise and Customs or Central Board of Direct Taxes or Narcotics Control Bureau or Police or State Police or Para military forces holding analogous post on regular basis in Pay Matrix Level - 4 in the pay matrix (Rs. 25500-81100) in the parent cadre or department.

Note 1 : The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization shall be for a maximum period of seven years

subject to screening midway for assessing fitness and suitability for continuation on deputation and if a person is found unsuitable for continuation on deputation, for whatsoever reasons, he shall be reverted to parent cadre immediately without any notice.

Note 2 : The maximum age limit for appointment by deputation **shall not be exceeding 56 years** as on the date of appointment on deputation.

3. **Pay & Allowances:-**

The Pay & allowances and other terms will be regulated in accordance with the Department of Personnel & Training's O.M.No. 6/8/2009-Estt (Pay-II) dated 17th June, 2010 as amended from time to time. Besides the official working in Directorate of Enforcement at the level of Senior Sepoys are currently entitled for **Special Incentive Allowance @ 20% of Basic Pay.**

4. The Cadre Controlling Authorities are requested that applications of eligible and willing officials may be forwarded in the proforma annexed so as to reach the Joint Director (Estt.), Directorate of Enforcement, A-Block, Pravartan Bhawan, Dr. A.P.J. Abdul Kalam Raod, New Delhi – 110011. The advertisement can also be seen on the website of Directorate of Enforcement www.enforcementdirectorate.gov.in


5. While forwarding the applications, **the Cadre Controlling Authorities shall verify and ensure that the particulars furnished by the applicants are correct** and no disciplinary case is either pending or contemplated against the official concerned. The following documents should also be sent along with the applications:-

Sr. No.	Documents
(i)	Bio data (as per proforma enclosed at Page No. 5 & 6 of this Office Memorandum).
(ii)	Complete and up-to-date Confidential Report (C.R.) dossier / APAR for the last five years or attested photocopies thereof

(iii)	Vigilance Certificate/Clearance
(iv)	Integrity Certificate/Clearance
(v)	Cadre Clearance
(vi)	A statement of major/minor penalties, if any, imposed upon the official during the last 10 years.

6. Incomplete applications or applications not received through proper channel will not be considered. ***This is an open vacancy circular.*** The complete applications received by 30th of every month may be considered for selection in the subsequent month for available vacancies. This process will continue till all the vacancies are filled up.

7. A check list of documents to be attached with the application may also be sent ***as per proforma enclosed at Page No. 8 of this Office Memorandum.***


(Abhyuday A. Anand)
Joint Director (Estt.)
Email ID:- jdestv-ed@gov.in

Copy by e-mail to:-

1. All Ministries/ Departments of Government of India.
2. Cabinet Secretariat.
3. All the Chief Secretaries of States/UTs.
4. Member (P&V), CBIC, North Block, New Delhi.
5. Member (P&V), CBDT, North Block, New Delhi.
6. Director, IB, MHA, North Block, New Delhi.
7. Director, CBI, North Block, New Delhi.
8. DG, CRPF, CGO Complex, New Delhi.
9. DG, BSF, CGO Complex, New Delhi.
10. DG, CISF, CGO Complex, New Delhi.
11. DG, Railway Protection Force, Rail Bhawan, New Delhi - 1
12. DG, SSB, East Bloc -V, R. K. Puram, New Delhi.
13. DG, ITBP, CGO Complex, New Delhi.
14. DG, DRI, IP Estate, New Delhi.
15. All Commissioners, Customs & Central Excise.
16. Director, National Crime Records Bureau, East Block - 7, R. K. Puram, New Delhi.

17. Narcotics Commissioner, Central Bureau of Narcotics, 19, The Mall Road, Morar, Gwalior

Sl. No. 1 to 17 are requested to upload this Vacancy Circular on the official website of the Ministry / Department / Attached Offices / Sub ordinate Offices for circulation to all the offices under their jurisdiction and forward the applications of eligible & willing officials for filling up the post of Senior Sepoys in the Directorate of Enforcement on deputation basis.

18. The Regional Special Director NR / CR / WR / ER / SR / Sys & Trg. / Int.
19. All Zonal/ Sub Zonal Offices of the Directorate of Enforcement.
20. Computer Section, Directorate of Enforcement, Hqrs. Office, New Delhi with a request to upload the vacancy circular on the website of the Directorate of Enforcement and for filling up of the post of Senior Sepoy in Directorate of Enforcement on deputation basis.
21. Hindi Section.
22. Guard file.

Utk 24.02.2023

PROFORMA

**APPLICATION FOR THE POST OF SENIOR SEPOY IN THE
DIRECTORATE OF ENFORCEMENT**

1. NAME (IN BLOCK LETTERS) :
2. DATE OF BIRTH :
3. DATE OF RETIREMENT UNDER CENTRAL
/ STATE GOVERNMENT RULES :
4. POST HELD AT PRESENT IN THE PARENT
DEPARTMENT AND GRADE PAY OF POST :
5. PRESENT GRADE PAY AND PAY BAND :
6. WHETHER THE PRESENT GRADE IS GRANTED
BY WAY OF MACP OR REGULAR PROMOTION :
7. DATE OF REGULAR APPOINTMENT TO
THE PRESENT POST :
8. IN CASE THE PRESENT EMPLOYMENTS IS
HELD ON DEPUTATION / CONTRACT BASIS
PLEASE STATE-
 - (a) The date of initial appointment :
 - (b) Period of appointment on
Deputation / contract :
 - (c) Name & Address of the parent Office:
/organization to which you belong
9. Additional details about present :
Employment
Please state whether working under
(indicate the name of your employer
Against the relevant column.
 - (a) Central Govt. :
 - (b) State Govt. :
 - (c) Autonomous Organization :
 - (d) Government Undertaking :
 - (e) Universities :
 - (f) Others :
10. EDUCATIONAL QUALIFICATION :
11. CHOICE OF STATIONS FOR POSTING :
12. DESIGNATION,
ADDRESS,
TELEPHONE NUMBER AND
E-MAIL ID :
OF THE HEAD OF THE

JSR 21.02.2023

ADMINISTRATION SECTION/
ESTABLISHMENT SECTION IN THE
O/o THE CADRE CONTROLLING
AUTHORITY OF THE CANDIDATE

13. WHETHER SC/ST/OBC :

14. ANY OTHER RELEVANT :

15. INFORMATION SERVICE PARTICULARS (IN REVERSE
CHORONOLOGICAL ORDER SINCE JOINING SERVICE)

S.NO.	POST HELD & PAY BAND	FROM	TO	BRIEF DESCRIPTION OF DUTIES AND NATURE OF WORK

16. EXPERIENCE IN THE FIELD OF INTELIGENCE COLLECTION AND
INVESTIGATION:

Declaration:-

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed at the time of selection for the post.

Signature of the candidate

Date:-----

Address-----

Certificate to be furnished by the Head of Department Office

It is certified that the information furnished by the candidate has been verified from the office/service records and found correct.

Signature

Date:
Place.

UTB
24/02/2023

Part - B

FOR THE USE OF CADRE CONTROLLING AUTHORITY/DEPARTMENT ONLY

1	Whether the officer meets eligibility requirement as on the closing date of application	Yes/No
2. (a) (i)	Whether any vigilance case is pending or contemplated against the officer	Yes/No
(ii)	If yes, please give details	
(b) (i)	Whether any Major/Minor penalty has been imposed on the proposed officer during last ten years	Yes/No
(ii)	If yes, please give details	
(iii)	Indicate whether any penalty is in operation as on date	
(c)	Whether cadre clearance for the officer by the Competent Authority has been granted	Yes/No
(d)	Whether Integrity Certified	Yes/No

Date: Signature _____

Name:

Designation:
(With stamp)

UTB 24.02.2023

Check list of documents to be attached

(Please tick)

1.	Application prescribed format forwarded by the sponsoring authority	
2.	Complete and up-to-date C.R. dossier for the last five years or attested photocopy thereof	
3.	If ACR/APAR has not been written for a particular year or a part (more than three months) of a year, a No Report Certificate (NRC) for the period to be attached along with ACR/APARs of previous year(s)	
4.	Vigilance Clearance Certificate	
5.	Integrity Certificate	
6.	Major/Minor penalty Statement during last 10 years	
7.	Cadre Clearance from cadre Controlling/appointing Authority (if applicable)	

Date:

Signature of the forwarding authority

(With stamp)

Ch
24.02.2023